



Syllabus for Leading People (M-05)

(formerly Church Administration and Leadership)

Text for this course: Pastoral Leadership: A Handbook of Resources for Effective Congregational Leadership by Robert Dale

Course Requirements:

- Class attendance and participation.
(No more than one and a half absences without makeup.)
- The student will be expected to have the assigned chapters read for discussion before the scheduled class time.
- The student will write a paper (2-4 pages) describing the five or six key learnings they received from the class and how they believe those insights will help them become more effective leaders. To be due the last day of class.
- Payment of all fees.
- Complete any additional assignments as given by the instructor.

The purpose of this course is to equip students with principles, insights and methodologies which may be used to make them more effective leaders in the church.

In the study of leadership it is important to understand that effective leaders do not lead churches, groups or organizations as such, instead they focus on leading the people who make up churches, etc.

As always, instructors are encouraged to draw from personal experiences, proven principles and other resources they feel may add value to the study of leadership in the church.

Suggested Course Schedule:

Class Session One:	Part One: Seeing Leadership in Congregational Context: Practical and Theological Perspectives Chapter One: Foundations for a Ministry of Leadership Chapter Two: Servanthood: The Primary Biblical Image of Leadership (pages 13-35)
Class Session Two:	Part Two: Matching Leaders and Ministry Opportunities: Options Chapter Three: Selecting Your Leader Style Chapter Four: The Leadership Triangle: A Ministry Challenge Chapter Five: Biblical Models of Leader Styles (pages 39-77)
Class Session Three:	Part Three: Solving Leadership Problems: A Laboratory Chapter Six: Diagnosing the Climate of Your Church Chapter Seven: Sharpening Your Congregation's Vision Chapter Eight: Planning for Change (pages 81-115)
Class Session Four:	Part Three: Solving Leadership Problems: A Laboratory, continued Chapter Nine: Budgeting for Ministry Action Chapter Ten: Managing Decision-Making Meetings Chapter Eleven: Building Ministry Teams (pages 116-147)
Class Session Five:	Part Three: Solving Leadership Problems: A Laboratory, continued Chapter Twelve: Motivating Ministry Volunteers Chapter Thirteen: Resolving Congregational Conflicts Chapter Fourteen: Handling Transitions Between Ministry Posts (pages 149-186)
Class Session Five:	Part Four: Exploring Personal Dimensions of Leadership: An Overview Chapter Fifteen: Spiritual Disciplines for Leaders Chapter Sixteen: Avoiding Leader Burnout (pages 189-212)
Class Session Six:	Part Four: Exploring Personal Dimensions of Leadership: An Overview, continued Chapter Seventeen: Family Leadership Chapter Eighteen: Career Development for Leaders (pages 213-236)

Note: Because of individual and group differences from site to site, the group is encouraged to do at least one lesson each week and more as time permits. The other lessons assigned for the week need to be done sometime during the week - individually or with a group. Most important for class time is the discussion and encouragement, which may reflect the previous week's lessons, as well as the topics listed under Course Objectives and Requirements above.