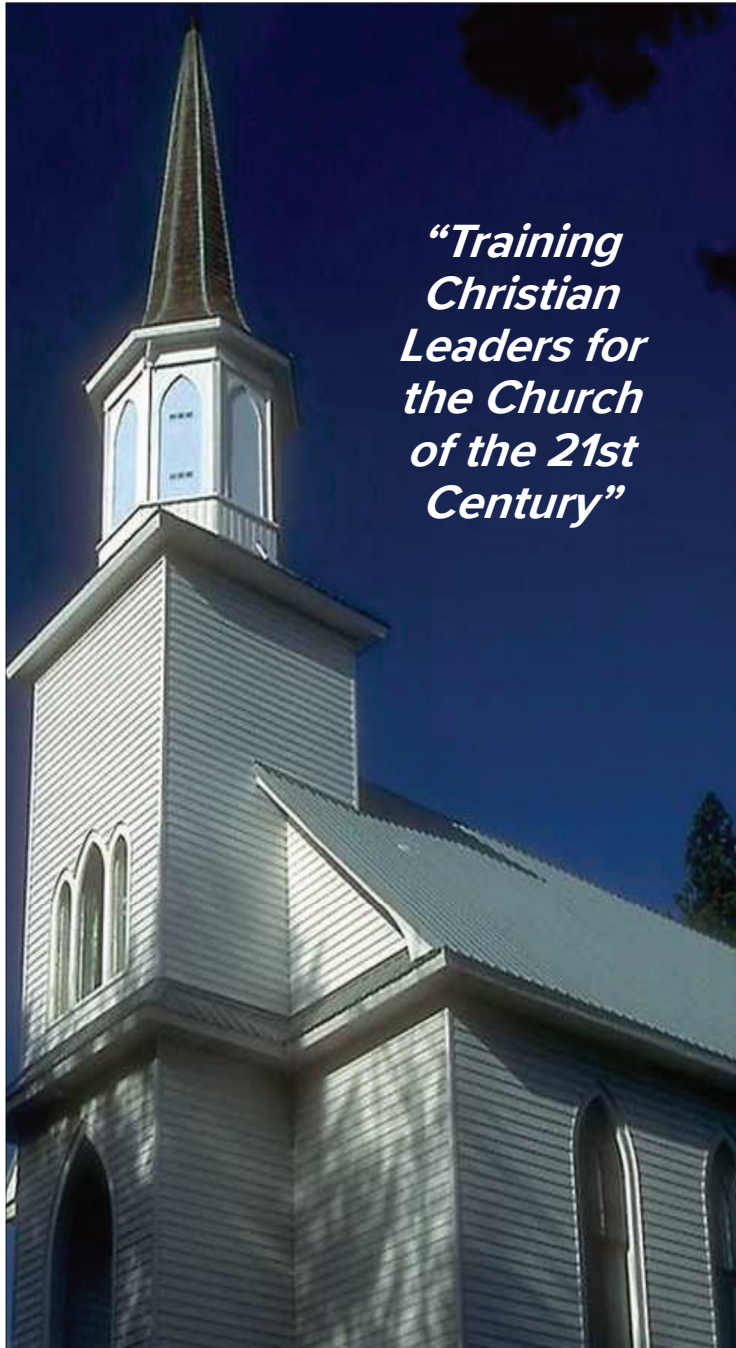


# ***The West Virginia Baptist Convention Bobby Wood School of Christian Studies***

*The mission of the West Virginia Baptist Convention Bobby Wood School of Christian Studies is to bring honor and glory to God, by developing quality church leaders, through training that will help them grow in spiritual maturity, biblical knowledge and ministry skills.*



***“Training  
Christian  
Leaders for  
the Church  
of the 21st  
Century”***

## **CATALOG**

### ***A Training Program That...***

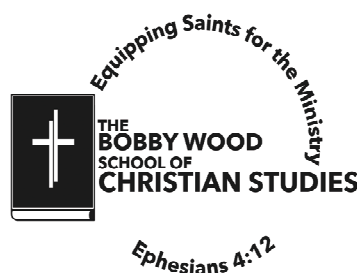
- ❑ HAS AN AFFORDABLE TUITION
- ❑ ALLOWS YOU TO LEARN WHILE YOU SERVE
- ❑ IS WITHIN DRIVING DISTANCE OF YOUR HOME
- ❑ IS TRUE TO OUR WEST VIRGINIA BAPTIST HERITAGE
- ❑ MEETS THE LEADERSHIP NEEDS OF WEST VIRGINIA BAPTIST CONVENTION CHURCHES

### ***A Training Program For...***

- ❑ ANY PERSON INTERESTED IN EXPANDING THEIR SPIRITUAL MATURITY, BIBLICAL KNOWLEDGE AND MINISTRY SKILLS
- ❑ LAY LEADERS AND TEACHERS IN THE LOCAL CHURCH
- ❑ PASTORS OF WEST VIRGINIA BAPTIST CONVENTION CHURCHES



# School of Christian Studies



The **School of Christian Studies** brings together classroom learning and practical ministry skills to provide a three-year basic training course of study. Instructors for the school have experience in their field and know what it is like in the day-to-day ministry of the church.

The West Virginia Baptist Convention **School of Christian Studies** is open to all persons. Anyone may take course(s) for their own general improvement. It is not necessary to be a teacher, youth worker or pastor to benefit from a course of study.

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## Background -

Nearly seventy-five percent of West Virginia Baptist Convention churches are served by bi-vocational pastors. For a variety of reasons, many of these pastors have not had the opportunity to seek more traditional training. This school is not to be considered a substitute for traditional training, but rather an alternative training program.

The West Virginia Baptist Convention has accepted its responsibility for the training of pastors, throughout most of its history. For more than one hundred years, the West Virginia Baptist Education Society has provided financial aid to ministerial students pursuing college and seminary education.

Since 1952, the convention has had a number of training programs for those pastoring our smaller churches. The American Baptist Men of West Virginia introduced a Lay Preacher Program in 1967.

On October 19, 1993, the Executive Board approved the founding of the School of Christian Studies, to bring together Church Leader Clinics (a classroom program), Study Course Program (a tutorial program) and the Lay Preacher Program.

In January 2002, the certificate in Children's Ministry and certificate in Youth Ministry were added to the curriculum.

The School of Christian Studies is designed to meet the practical needs of any person interested in expanding their spiritual maturity, biblical knowledge and ministry skills. While the school carries no college or seminary credit, it does provide creditable and recognizable training within the Convention family.

## Six Tracks of Study -

The basic program of study is the diploma in Pastoral Ministry. The other five areas, certificate in Lay Ministry, Teaching certificate, certificate in Children's Ministry, certificate in Youth Ministry and certificate in General Studies are developed out of the basic program, but require a different number of courses. All six programs are part of the three-year cycle of courses. The diploma in Pastoral Ministry requires 204 hours of classroom study. The certificate in Lay Ministry requires 168 hours of classroom study. The Teaching certificate requires 142 hours of classroom study. The certificate in Children's Ministry requires 162 hours of classroom study and the certificate in Youth Ministry requires 162 hours of classroom study. The certificate in General Studies 130 hours of studies from courses already offered with an option to apply such studies, events or other special training events offered by the convention and accepted by the School of Christian Studies. General Studies is for those who do not wish to choose a more specialized area of study. Some course work will be interchangeable between the six tracks of study.

Any student who desires, may enroll in classes outside their area of study, however, these cannot be substituted for their area courses.

## Recognition -

The School of Christian Studies has been approved by the Executive Board of the West Virginia Baptist Convention. The Committee on Ministerial Standing has endorsed the Diploma in Pastoral Ministry as fulfilling the minimum education requirements for state accreditation of ordination. The American Baptist Men of West Virginia also honor the Certificate in Lay Ministry as fulfilling educational requirements in their Lay Preacher Program.

## Classes for Credit -

If you wish to take classes for credit, you must fill out an application for admission and choose a ministry track. If you choose a Diploma in Pastoral Ministry, we must have a copy of your high school or college diploma or the equivalent of (i.e., general equivalency diploma (GED)).

## Types of Courses and Costs: Core Courses -

Core Courses are courses required of everyone in all six tracks of study. The classes meet for two hours each week for six weeks, for a total of twelve hours. Two Core Courses will be offered each year. The cost for a Core Course is \$40.00 per student (husband and wife may enroll for \$50.00). The cost of the textbook will be in addition to the course fee.

The following biblical and theological courses comprise the Core Courses:

Biblical Studies - Old Testament I (B-01), Old Testament II (B-02), New Testament I (B-03) and New Testament II (B-04)

Theological Studies - Theology I (T-01) and Theology II (T-02)

## Regular Courses -

Regular Courses are required of those individuals enrolled in the Pastoral Ministry track. Persons enrolled in the Lay Ministry, Teaching, Youth or Children's Certificate tracks will take only those courses which are required for their course of study. These classes also meet for two hours each week for six weeks for a total of twelve hours. Two Regular Courses will be offered each year. The cost for a Regular Course is \$40.00 per student (husband and wife may enroll for \$50.00). The cost of the textbook will be in addition to the course fee.

The following ministry and historical courses comprise the Regular Courses:

Ministry Studies - Communicating God's Word (formerly Sermon and Lesson Prep.) (M-01), Discipleship Essentials (formerly Discipleship Training) (M-02), Teacher Training (M-03), Caring for People (formerly Intro. to Pastoral Care) (M-04) and Leading People (formerly Church Administration and Leadership) (M-05).

Historical Studies - Church History (H-01)

## Elective Studies -

Elective Studies will be taught twice a year, in April and June, at central locations within the state. These electives will be taught by either one or two instructors and begin at 9:00 a.m. and conclude at 2:15 p.m. for a total of four classroom hours. The cost of an elective is \$32.00 per person (husband and wife may enroll for \$42.00) and will include resources, lunch and a snack.

The following courses make up the Electives Studies:

- E-01 – Baptist Polity
- E-02 – WV Baptist History
- E-04 – Hospital Ministry
- E-05 – Weddings and Funerals
- E-03 – Worship and Music
- E-06 – Baptism and Communion

*The Children and Youth courses below will be replaced by a three year cycle of one six-week class to be completed each year. The first cycle runs from 2010-2012 and will then begin again.*

The following courses make up the Elective Studies for the Children's track:

- E-01 – Baptist Polity
- E-02 – Working with a Volunteer Team
- E-03 – Outreach to Children
- E-04 – Children & Worship
- E-05 – Mentoring Children
- E-06 – Service Opportunities

The following courses make up the Elective Studies for the Youth track:

- E-01 – Baptist Polity
- E-02 – Working with a Volunteer Team
- E-03 – Outreach to Youth
- E-04 – Developing Youth as Leaders
- E-05 – Mentoring Youth
- E-06 – Service Opportunities

## Module Studies -

Module Studies will be taught twice a year, in August and November, on a Saturday at the West Virginia Baptist Conference Center in Ripley, West Virginia. These courses will be taught by a team of instructors. The module will begin at 9:00 a.m. and conclude at 4:15 p.m. for a total of six classroom hours. The cost of the module is \$32.00 per person (husband and wife may enroll for \$42.00) and will include lunch and snack. If a textbook is required, it will be in addition to the course fee.

The following courses make up the Module Studies for the Pastoral, Lay, Teaching and General Studies tracks:

- Mod 1 – Creating Community
- Mod 2 – Ministerial Ethics
- Mod 3 – Intro. to Missions
- Mod 4 – Making Peace (formerly Conflict Management)

- Mod 5 – Community Ministry
- Mod 6 – Evangelism

*The Children and Youth courses below will be replaced by a three year cycle of one six-week class to be completed each year. The first cycle runs from 2010-2012 and will then begin again.*

The following courses make up the Module Studies for the Children's track:

- Mod 2 – Faith Development
- Mod 3 – Approaches to Children's Ministry
- Mod 4 – Planning for Children's Ministry
- Mod 5 – Understanding Today's Child
- Mod 6 – Evangelism & Discipleship w/ Children

The following courses make up the Module Studies for the Youth track:

- Mod 2 – Adolescent & Faith Development
- Mod 3 – Approaches to Youth Ministry
- Mod 4 – Planning for Youth Ministry
- Mod 5 – Understanding Today's Teens
- Mod 6 – Evangelism & Discipleship w/ Youth

## Tutorial Studies -

Tutorial Studies, in situations with extenuating circumstances, can be provided for all courses, except for Introduction to Pastoral Care (M-04). Student costs are the same as regular for credit fee, plus the cost of the book, if needed. You may purchase the book from us, buy one on your own or borrow one from your tutor. There is also a tutoring fee, which is compensation for your instructor, since an honorarium is not provided in this situation. The fee you decide on is between you and your tutor. The School of Christian Studies is not involved in that decision. Tutors must fit certain criteria. They should have: 1.) a professional degree from a nationally accredited school (college or university level), 2.) be an active supporter of the West Virginia Baptist Convention, 3.) if ordained, be recognized by the West Virginia Baptist Convention, 4.) have experience in the pastoral or teaching disciplines, 5.) be a graduate of the School of Christian Studies and have extensive pastoral experience and 6.) have received a seminary degree from a recognized seminary. Tutorial Study is not an option except for unusual situations. ***Tutorial Studies must be approved by the Advisory Committee.*** Please contact the School of Christian Studies (Donna at 304.422.6449 or [snyder@wvbc.org](mailto:snyder@wvbc.org)) for more information on tutoring.

Some courses are available as a correspondence course. For these courses, you are not required to meet with a tutor. The assignment will be sent to you and you are to complete it and send it back to the Parkersburg office. It will be graded by the School of Christian Studies' director and a pass or fail will be given.

Core and Regular courses cannot be used for elective or module credit.



## ***Transfer of Credit -***

The transfer of credit from other learning experiences, I.E., college, Bible institute and seminary, may be granted, when there is a correlation with Core, Regular, Module and Elective courses offered by the School of Christian Studies and completed in a classroom of an educational institution. No credit will be given for life experience.

## ***Scheduling of Courses-***

The scheduling of courses will be based upon the sixteen courses in the Diploma in Pastoral Ministry track over a three-year period. Then the cycle will repeat itself. If a student misses a course when offered, it will not be available again for three years. The complete schedule of courses is located in the back of this catalog.

Students may enter the School of Christian Studies at the start of any class. However, it is suggested that you make application prior to that first class or as soon as possible after your first class begins.

## ***Auditing/No Credit Needed -***

If you wish to take a School of Christian Studies class and do not want to receive credit for it, you may audit the class at a reduced rate. One-day classes may be audited for \$25.00 and six-week classes for \$30.00. Auditors are not required to complete assignments, purchase textbooks and do not receive credit. If you wish to purchase a textbook, it will be at the regular cost. Instructors will be notified of your intent to audit and will mark the Course Report Form with "Aud." and no record will be kept.

If the student decides later to enroll in the School of Christian Studies, they will need to repeat all courses they have audited (AT THE FULL PRICE).

## ***Textbooks -***

It shall be the responsibility of the Advisory Committee to select textbooks. Only approved texts may be used for the courses. Suggested reading material for outside assignments may be made by the instructor, but these books are not part of the curriculum and the student is not required to purchase them.

The School of Christian Studies will make the necessary textbooks available to the students. Reading assignments will come with the textbook, therefore, it will be necessary to register early enough to receive the book in the mail and read the assignment prior to the first class. Books will not be available at the class locations for purchase. They are only available at the Parkersburg office.

## ***Grading -***

The student will be graded "outstanding," "satisfactory" or "unsatisfactory" for core and regular courses, based upon the following criteria:

1. Class attendance and participation. Students who miss more than two hours of a class must complete extra work to make up the material missed or they will not receive credit. A time limit has been set on making up "Incomplete" grades. A student will have one year after the last class session to complete all work or an "Incomplete" will become a fail on the transcript and the student will have to retake the class at the regular rate when it becomes available in the three-year cycle of courses.

2. Reading of the textbook and completion of class assignments given by the instructor.

3. Payment of all required fees.

The instructor may grant an "incomplete" when any of the above criteria, except absences, have not been fulfilled by the end of the course. The student then will have three (3) months, from the last class, to satisfactorily complete the work and receive a passing grade. Consult the director for details.

The student will be graded "outstanding," "satisfactory" or "unsatisfactory" for module and elective courses, based upon the following criteria:

1.) Class attendance and participation. Students must attend entire class and complete any work as given by the instructor.

2.) Completion of assignment, if given.

3.) Payment of all required fees.

## ***Transcript -***

A transcript will be mailed annually (in the month of November) after the last class of the year to each student who has successfully completed courses for credit during the year. These transcripts should be retained as validation of course completion.

## ***Instructors and Tutors -***

Instructors are selected and approved by the School of Christian Studies Executive Committee. These individuals will need to exhibit competence in the field in which they are teaching, as well as having good teaching skills. Whenever tutors are necessary, they will be assigned by the Dean. Students will be responsible for making scheduled meetings with the tutors.

Students utilizing tutors must pay the cost of the course, plus tutoring fee.

## *Admission Information -*

1. Carefully read the information on pages 8-13, which describe each of the six tracks of study. Decide which program best fulfills your long term goal. Students may transfer from one program to another at any time, graduation requirements are different for each track.

2. Fill in the Application for Admission form, attach any required paperwork and mail to the Parkersburg office.

3. Names will be added to the mailing list and students will be notified, by mail, a month prior to the next class. Return the class enrollment form and include a check for the course fee and textbook, plus the shipping charge. The textbook will be mailed with the first assignment.

4. Attend the scheduled class. Students attending the first class without having made application are expected to do so prior to the next class session.

## *Graduation -*

Graduation exercises will be set up annually during the West Virginia Baptist Convention Annual Meeting.

## *Graduation Requirements-*

The following general guidelines for graduation apply to each student for seeking a certificate or diploma.

- Satisfactory completion of required courses.
- All fees for registration and textbooks paid in full.
- High school diploma or G.E.D. certificate on file, if you are enrolled in the Diploma in Pastoral Ministry program.

## *Graduates -*

School of Christian Studies students who have graduated from the school are eligible to take any further classes at a reduced rate. The cost will be half of the regular fee. For six-week classes, the fee will be \$30.00 per student, (plus the cost of your textbook, if needed). For one-day courses, the fee will be \$25.00 per student, (plus the cost of textbook, if needed). If you and your spouse have both graduated, you may enroll in six-week classes for \$40.00 per couple and one-day classes for \$35.00 per couple.

## *The Advisory Committee -*

The School of Christian Studies is under the direct supervision of the Advisory Committee and the Christian Leadership Commission of the West Virginia Baptist Convention. A list of the members is available on page 20.

## 2020 Graduates -



**William M. Cottrell -**  
diploma in Pastoral Ministry



**Connie L. Harbaugh -**  
Advanced Level of Study  
General Studies Program



**Andrew Russell Kiddle -**  
diploma in Pastoral Ministry



**Jerry L. Kuhens, Jr. -**  
diploma in Pastoral Ministry



**Thomas Mark Leasure -**  
diploma in Pastoral Ministry



**Jason C. Marshall -**  
diploma in Pastoral Ministry



**Joseph D. McClung -**  
Advanced Level of Study  
Congregational  
Transformation Program



**Chad Edward Raines -**  
diploma in Pastoral Ministry



**Gregory Scott Smith -**  
certificate in General Studies



**Jonathan Cedric Stokes -**  
diploma in Pastoral Ministry

Photo  
Not  
Available

**Joyce J. Taylor -**  
certificate in Lay Ministry

## 2019 Graduates -

**Allen Lee Burnsworth -**  
diploma in Pastoral Ministry

**Mark E. Fordyce -**  
diploma in Pastoral Ministry

**Samuel Vincent Gasaway -**  
diploma in Pastoral Ministry

**Michael Philip Howerton -**  
diploma in Pastoral Ministry

**Benjamin D. Nester -**  
diploma in Pastoral Ministry

**James Anthony Pratt -**  
diploma in Advanced Studies -  
Congregational Transformation

**Rodney Michael Sites -**  
diploma in Pastoral Ministry

**Cecily Paige Thompson -**  
diploma in Pastoral Ministry

**Steven Edward Zywicki -**  
diploma in Pastoral Ministry



## ***Teaching Certificate***

### **I. PURPOSE**

- A. To provide the necessary biblical, theological, and historical background information for those who are teaching biblical studies in the local church.
- B. To develop teaching skills and an awareness of the learner's spiritual, emotional and physical needs.

### **PROGRAM OF STUDY** (136 hours of classroom study.)

#### ***Core Courses – Required courses for all students. 72 hours***

##### Biblical Studies (48 hours)

- B-01 – Old Testament Survey I (12 hrs.)
- B-02 – Old Testament Survey II (12 hrs.)
- B-03 – New Testament Survey I (12 hrs.)
- B-04 – New Testament Survey II (12 hrs.)

##### Theological Studies (24 hours)

- T-01 – Christian Theology (12 hrs.)
- T-02 – Christian Theology (12 hrs.)

#### ***Regular Courses – 48 hours***

##### Ministry Studies (48 hours)

- M-01 – Communicating God's Word (formerly Sermon and Lesson Preparation) (12 hrs.)\*
- M-02 – Discipleship Essentials (formerly Discipleship Training) (12 hrs.)
- M-03 – Teacher Training (12 hrs.)
- M-04 – Caring for People (formerly Introduction to Pastoral Care) (12 hrs.)

\* Lab time is in addition to class time.

#### ***Elective Courses – 4 hours***

- E-01 – Baptist Polity (4 hrs.)

#### ***Module Courses – 12 hours***

- Mod 3 – Introduction to Missions (6 hrs.)
- Mod 6 – Evangelism (6 hrs.)

### **III. PROCEDURES FOR GRADUATION**

- A. Satisfactory completion of required courses.
- B. All fees for registration and textbooks paid in full.

*NOTE: This program of study has been designed for teachers in the church Sunday School, Vacation Bible School, assistant teachers, substitute teachers and anyone who would like to be able to communicate the truths of God's Word to others within the classroom setting.*

## ***Certificate in Lay Ministry***

### **I. PURPOSE**

- A. To provide educational opportunity for lay persons to enhance personal growth and development in biblical, theological and ministry skills for service in their local church.
- B. To equip lay persons with the knowledge to do pulpit supply and interim ministry.

### **II. PROGRAM OF STUDY (168 hours of classroom study)**

#### ***Core Courses – Required courses for all students. 72 hours***

##### Biblical Studies (48 hours)

- B-01 – Old Testament Survey I (12 hrs.)
- B-02 – Old Testament Survey II (12 hrs.)
- B-03 – New Testament Survey I (12 hrs.)
- B-04 – New Testament Survey II (12 hrs.)

##### Theological Studies (24 hours)

- T-01 – Christian Theology (12 hrs.)
- T-02 – Christian Theology (12 hrs.)

#### ***Regular Courses – Select M-03 Teacher Training and any other three from the Historical or Ministry Studies. 48 hours***

##### Historical Studies (12 hours)

- H-01 – Church History (12 hrs.)

##### Ministry Studies – (60 hours)

- M-01 – Communicating God's Word (formerly Sermon and Lesson Preparation) (12 hrs.)
- M-02 – Discipleship Essentials (formerly Discipleship Training) (12 hrs.)
- M-03 – Teacher Training (12 hrs.)\*\*
- M-04 – Caring for People (formerly Introduction to Pastoral Care) (12 hrs.)
- M-05 – Leading People (formerly Church Administration and Leadership) (12 hrs.)

\* Lab time is in addition to class time.

\*\* Required.

#### ***Elective Courses – Select any three of the following. 12 hours***

- E-01 – Baptist Polity (4 hrs.)
- E-02 – West Virginia Baptist History (4 hrs.)
- E-03 – Worship and Music (4 hrs.)
- E-04 – Hospital Ministry (4 hrs.)
- E-05 – Weddings and Funerals (4 hrs.)
- E-06 – Baptism and Communion (4 hrs.)

#### ***Module Courses – 36 hours***

- Mod 1 – Creating Community (6 hrs.)
- Mod 2 – Ministerial Ethics (6 hrs.)
- Mod 3 – Introduction to Missions (6 hrs.)
- Mod 4 – Making Peace (formerly Conflict Management) (6 hrs.)
- Mod 5 – Community Ministry (6 hrs.)
- Mod 6 – Evangelism (6 hrs.)

### **III. PROCEDURES FOR GRADUATION**

- A. Satisfactory completion of required courses.
- B. All fees for registration and textbooks paid in full.

*NOTE: This program satisfies the educational requirements of the American Baptist Men of West Virginia's Lay Preacher Program.*

## ***Diploma in Pastoral Ministry***

### **I. PURPOSE**

- A. To provide Christians who are answering God's call into the pastoral ministry with a foundation in biblical, theological and ministry skills for service within local churches.
- B. To satisfy West Virginia Baptist Convention's minimum requirements for accreditation of ordination and enrollment in the retirement program of the Ministers and Missionaries Benefit Board of the American Baptist Churches/USA.

### **II. PROGRAM OF STUDY (204 hours of classroom study)**

#### ***Core Courses – Required courses for all students. 72 Hours***

##### Biblical Studies (48 hours)

- B-01 – Old Testament Survey I (12 hrs.)
- B-02 – Old Testament Survey II (12 hrs.)
- B-03 – New Testament Survey I (12 hrs.)
- B-04 – New Testament Survey II (12 hrs.)

##### Theological Studies (24 hours)

- T-01 – Christian Theology (12 hrs.)
- T-02 – Christian Theology (12 hrs.)

#### ***Regular Courses – 72 hours***

##### Historical Studies (12 hours)

- H-01 – Church History (12 hrs.)

##### Ministry Studies (60 hours)

- M-01 – Communicating God's Word (formerly Sermon and Lesson Preparation) (12 hrs.)\*
- M-02 – Discipleship Essentials (formerly Discipleship Training) (12 hrs.)
- M-03 – Teacher Training (12 hrs.)
- M-04 – Caring for People (formerly Introduction to Pastoral Care) (12 hrs.)
- M-05 – Leading People (formerly Church Administration and Leadership) (12 hrs.)

\* Lab time is in addition to class time.

#### ***Elective Courses – 24 hours***

- E-01 – Baptist Polity (4 hrs.)
- E-02 – West Virginia Baptist History (4 hrs.)
- E-03 – Worship and Music (4 hrs.)
- E-04 – Hospital Ministry (4 hrs.)
- E-05 – Funerals and Weddings (4 hrs.)
- E-06 – Baptism and Communion (4 hrs.)

#### ***Module Courses – 36 hours***

- Mod 1 – Spiritual Formation (formerly Creating Community) (6 hrs.)
- Mod 2 – Ministerial Ethics (6 hrs.)
- Mod 3 – Introduction to Missions (6 hrs.)
- Mod 4 – Making Peace (formerly Conflict Management) (6 hrs.)
- Mod 5 – Community Ministry (6 hrs.)
- Mod 6 – Evangelism (6 hrs.)

### **III. PROCEDURES FOR GRADUATION**

- A. Satisfactory completion of required courses.
- B. All fees for registration and textbooks paid in full.

*NOTE: Ordination occurs in the local church under the guidance of the association. Upon ordination and the completion of the Pastoral Ministry Program, the Committee on Ministerial Standing will grant a certificate indicating state accreditation of ordination.*

## Certificate in Youth Ministry

**ATTENTION:** The Youth and Children's elective and module courses continue to be on hold as we have not had sufficient numbers to hold them. Core and regular courses, which continue to make up a portion of all programs of study are ongoing and may be completed.

### I. PURPOSE

- A. To provide educational opportunity for lay persons to enhance personal growth and development in biblical, theological and ministry skills for service in the local church.
- B. To equip lay persons with the knowledge and skill to minister to youth in the local church.

### II. PROGRAM OF STUDY (162 hours of classroom study)

#### **Core Courses – Required courses for all students. 72 hours**

##### Biblical Studies (48 hours)

- B-01 – Old Testament Survey I (12 hrs.)
- B-02 – Old Testament Survey II (12 hrs.)
- B-03 – New Testament Survey I (12 hrs.)
- B-04 – New Testament Survey II (12 hrs.)

##### Theological Studies (24 hours)

- T-01 – Christian Theology (12 hrs.)
- T-02 – Christian Theology (12 hrs.)

#### **Regular Courses – Select M-03 Teacher Training and any other three from the Historical or Ministry Studies. 48 hours**

##### Historical Studies (12 hours)

- H-01 – Church History (12 hrs.)

##### Ministry Studies (60 hours)

- M-01 – Communicating God's Word (formerly Sermon and Lesson Preparation) (12 hrs.)
- M-02 – Discipleship Essentials (formerly Discipleship Training) (12 hrs.)
- M-03 – Teacher Training (12 hrs.)\*
- M-04 – Caring for People (formerly Introduction to Pastoral Care) (12 hrs.)
- M-05 – Leading People (formerly Church Administration and Leadership) (12 hrs.)

\* Required

#### **Elective Courses– Select any three of the following. 12 hours**

The courses below will be replaced by a three-year cycle of one six-week class to be completed each year. The first cycle runs from 2010-2012 and will then begin again.

- E-01 – Baptist Polity (4 hrs.)
- E-02 – Working w/ a Volunteer Team (4 hrs.)
- E-03 – Outreach to Youth (4 hrs.)
- E-04 – Developing Youth as Leaders (4 hrs.)
- E-05 – Mentoring Youth (4 hrs.)
- E-06 – Service Opportunities (4 hrs.)

#### **Module Courses 30 hours**

The courses below will be replaced by a three-year cycle of one six-week class to be completed each year. The first cycle runs from 2010-2012 and will then begin again.

- Mod 2 – Adolescent & Faith Development (6 hrs.)
- Mod 3 – Approaches to Youth Ministry (6 hrs.)
- Mod 4 – Planning for Youth Ministry (6 hrs.)
- Mod 5 – Understanding Today's Teens (6 hrs.)
- Mod 6 – Evangelism & Discipleship w/ Youth (6 hrs.)

### III. PROCEDURES FOR GRADUATION

- A. Satisfactory completion of required courses.
- B. All fees for registration and textbooks paid in full.

## Certificate in Children's Ministry

**ATTENTION:** The Youth and Children's elective and module courses continue to be on hold as we have not had sufficient numbers to hold them. Core and regular courses, which continue to make up a portion of all programs of study are ongoing and may be completed.

### I. PURPOSE

- A. To provide educational opportunity for lay persons to enhance personal growth and development in biblical, theological and ministry skills for service in the local church.
- B. To equip lay persons with the knowledge and skill to minister to children in the local church.

### II. PROGRAM OF STUDY (162 hours of classroom study)

#### **Core Courses – Required courses for all students. 72 hours**

##### Biblical Studies (48 hours)

- B-01 – Old Testament Survey I (12 hrs.)
- B-02 – Old Testament Survey II (12 hrs.)
- B-03 – New Testament Survey I (12 hrs.)
- B-04 – New Testament Survey II (12 hrs.)

##### Theological Studies (24 hours)

- T-01 – Christian Theology (12 hrs.)
- T-02 – Christian Theology (12 hrs.)

#### **Regular Courses – Select M-03 Teacher Training and any other three from the Historical or Ministry Studies. 48 hours**

##### Historical Studies (12 hours)

- H-01 – Church History (12 hrs.)

##### Ministry Studies (60 hours)

- M-01 – Communicating God's Word (formerly Sermon and Lesson Preparation) (12 hrs.)
- M-02 – Discipleship Essentials (formerly Discipleship Training) (12 hrs.)
- M-03 – Teacher Training (12 hrs.)\*
- M-04 – Caring for People (formerly Introduction to Pastoral Care) (12 hrs.)
- M-05 – Leading People (formerly Children's Administration and Leadership) (12 hrs.)

\* Required.

#### **Elective Courses – Select any three from the following. 12 hours**

The courses below will be replaced by a three-year cycle of one six-week class to be completed each year. The first cycle runs from 2010-2012 and will then begin again.

- E-01 – Baptist Polity (4 hrs.)
- E-02 – Working w/ a Volunteer Team (4 hrs.)
- E-03 – Outreach to Children (4 hrs.)
- E-04 – Children & Worship (4 hrs.)
- E-05 – Mentoring Children (4 hrs.)
- E-06 – Service Opportunities (4 hrs.)

#### **Module Courses – 30 hours**

The courses below will be replaced by a three-year cycle of one six-week class to be completed each year. The first cycle runs from 2010-2012 and will then begin again.

- Mod 2 – Faith Development (6 hrs.)
- Mod 3 – Approaches to Children's Ministry (6 hrs.)
- Mod 4 – Planning for Children's Ministry (6 hrs.)
- Mod 5 – Understanding Today's Child (6 hrs.)
- Mod 6 – Evangelism & Discipleship w/ Children (6 hrs.)

### III. PROCEDURES FOR GRADUATION

- A. Satisfactory completion of required courses.
- B. All fees for registration and textbooks paid in full.

## ***Certificate in General Studies***

### **I. PURPOSE**

A. For those who do not wish to choose a more specialized area of study. Credit may also apply to events or other special training offered by the convention. If School of Christian Studies credit can be given for a special event or training session, it will be announced to students.

### **II. PROGRAM OF STUDY** (130 hours of classroom study from any combination of classes you choose.)

#### ***Core Courses***

##### Biblical Studies (48 hours)

- B-01 – Old Testament Survey I (12 hrs.)
- B-02 – Old Testament Survey II (12 hrs.)
- B-03 – New Testament Survey I (12 hrs.)
- B-04 – New Testament Survey II (12 hrs.)

##### Theological Studies (24 hours)

- T-01 – Christian Theology (12 hrs.)
- T-02 – Christian Theology (12 hrs.)

#### ***Regular Courses***

##### Historical Studies (12 hours)

- H-01 – Church History (12 hrs.)

##### Ministry Studies (60 hours)

- M-01 – Communicating God's Word (formerly Sermon and Lesson Preparation) (12 hrs.)
- M-02 – Discipleship Essentials (formerly Discipleship Training) (12 hrs.)
- M-03 – Teacher Training (12 hrs.)
- M-04 – Caring for People (formerly Introduction to Pastoral Care) (12 hrs.)
- M-05 – Leading People (formerly Church Administration and Leadership) (12 hrs.)

#### ***Elective Courses –***

- E-01 – Baptist Polity (4 hrs.)
- E-02 – West Virginia Baptist History (4 hrs.)
- E-03 – Worship and Music (4 hrs.)
- E-04 – Hospital Ministry (4 hrs.)
- E-05 – Funerals and Weddings (4 hrs.)
- E-06 – Baptism and Communion (4 hrs.)

#### ***Module Courses –***

- Mod 1 – Creating Community (6 hrs.)
- Mod 2 – Ministerial Ethics (6 hrs.)
- Mod 3 – Introduction to Missions (6 hrs.)
- Mod 4 – Making Peace (formerly Conflict Management) (6 hrs.)
- Mod 5 – Community Ministry (6 hrs.)
- Mod 6 – Evangelism (6 hrs.)

### **III. PROCEDURES FOR GRADUATION**

- A. Satisfactory completion of required courses.
- B. All fees for registration and textbooks paid in full.



## Description of Core and Regular Courses -

### **BIBLICAL STUDIES**

#### B-01 Old Testament Survey I (12 hours)

A study of the background and content of the Old Testament, as it relates to the story of redemption. Genesis through II Kings will be covered in this section.

#### B-02 Old Testament Survey II (12 hours)

A continuation of B-01, surveying the Prophets and the Writings.

#### B-03 New Testament Survey I (12 hours)

A study of the canon, inspiration and interpretation of the New Testament. Consideration will be given to historical, cultural, and religious setting of the first century. The Gospels account of the life, ministry and teachings of the Lord, Jesus, are covered.

#### B-04 New Testament Survey II (12 hours)

A continuation of B-03, with a survey of the expansion of Christianity, from Acts to Revelation. Focus is on understanding the individual books in their first-century setting.

### **THEOLOGICAL STUDIES**

#### T-01 Introduction to Christian Theology (12 hours)

A survey of the major doctrines of Christianity, covering the doctrines of Revelation, Nature and Work of God, Humanity and Sin. The student will write their position paper on each of the doctrines covered as part of the course requirement.

#### T-02 Introduction to Christian Theology (12 hours)

A continuation of T-01, with the doctrines of the Person and Work of Christ, the Holy Spirit, Salvation, the Church, and Last Things being covered. The student will write their position paper on each of the doctrines covered as part of the course requirements.

### **MINISTRY STUDIES**

#### M-01 Communicating God's Word (formerly Sermon and Lesson Preparation) (12 hours)

A study of sermon and lesson preparation, enabling the student to expound a passage of Scripture to meet the needs of people. Lab time for preaching and lesson presentation is in addition to class time.

#### M-02 Discipleship Essentials (formerly Discipleship Training) (12 hours)

A study of the basics in the Christian life, that promotes growth and maturity of the faith.

#### M-03 Teacher Training (12 hours)

Experienced teachers need to sharpen their tools and every believer needs to learn how to "always be ready to give a defense to everyone who asks you a reason for the hope that is in you...." (1 Peter 3:15) In this course, the student will learn basic age appropriate education methods, Biblical interpretation and communication skills for engaging people of all ages and circumstances in edifying dialogue around the good news. The student will put together and present a lesson plan with the class and the instructor will respond with helpful feedback.

#### M-04 Caring for People (formerly Introduction to Pastoral Care) (12 hours)

A course for pastors and lay people who are interested in the ministry of pastoral care. Courses discusses case studies and group experience. This course will not be available as a tutored course.

#### M-05 Leading People (formerly Church Administration and Leadership) (12 hours)

This course is designed to teach students how to lead and manage the church and offers models for leading a congregation and stresses servanthood as the primary biblical leadership image. Guidelines for leading a church through change, resolving conflicts, building teams and motivation are covered.

### **HISTORICAL STUDIES**

#### H-01 Church History (12 hours)

A survey of the major events in the history of the Christian Church from the apostolic times to the present.

### **MODULE AND ELECTIVE COURSES**

The title of these courses depict the material covered and therefore are not described in this section.

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Baptist  
Convention,  
P.O. Box 1019,  
Parkersburg, WV  
26102;  
304.422.6449;  
www.wvbc.org***

# Three Year Cycle of Courses

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## School of Christian Studies

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Pastoral Ministry, Lay Ministry, Teaching and General Studies' Programs

<b>All Dates Subject to Change</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
<i>January-February (Six-Week Class)</i>	B-01 <b>Old Testament I</b> <i>Most classes begin on 1/5/2021</i>	B-03 <b>New Testament I</b>	T-01 <b>Theology I</b>
<i>February-March (Six-Week Class)</i>	B-02 <b>Old Testament II</b> <i>Most classes begin on 2/23/2021</i>	B-04 <b>New Testament II</b>	T-02 <b>Theology II</b>
<i>March/April (One-Day Class)</i>	E-05 <b>Weddings and Funerals</b> <i>4/24/2021</i>	E-03 <b>Worship and Music</b>	E-04 <b>Hospital Ministry</b>
<i>April/May-June (Six-Week Class)</i>	M-02 <b>Discipleship Essentials</b> <i>Most classes begin on 5/4/2021</i>	H-01 <b>Church History</b>	M-01 <b>Communicating God's Word</b>
<i>June (One-Day Class)</i>	E-06 <b>Baptism and Communion</b> <i>6/26/2021</i>	E-01 <b>Baptist Polity</b>	E-02 <b>WV Baptist History</b>
<i>August (One-Day Class)</i>	Mod-6 <b>Evangelism</b> <i>8/14/2021</i>	Mod-4 <b>Making Peace</b>	Mod-5 <b>Community</b>
<i>September-October (Six-Week Class)</i>	M-05 <b>Leading People</b> <i>Most classes begin on 9/7/2021</i>	M-03 <b>Teacher Training</b>	M-04 <b>Caring for People</b>
<i>October (One-Day Class)</i>	Mod-3 <b>Intro to Missions</b> <i>10/23/2021</i>	Mod-1 <b>Spiritual Formation</b>	Mod-2 <b>Ministerial Ethics</b>

Six-week classes are held in various locations throughout the state and one-day classes will be held at Parchment Valley Conference Center in Ripley, West Virginia.

● All dates are subject to change. ●

## Bobby Wood School of Christian Studies Youth and Children's Ministry Programs are Back on the Schedule!

The School of Christian Studies is happy to announce our Youth and Children's Ministry programs are up and running again, with a newly revised schedule. Our Youth and Children's programs will no longer offer the six elective and six module course portion of the program. Instead, the School of Christian Studies, in cooperation with Discipleship Ministries and Global Youth Ministries, will offer a three-year cycle of one six-week class to be completed each year. The first cycle will run from 2010-2012. The completion of these classes will replace Youth and Children's elective and module classes previously offered by the School of Christian Studies. Students must attend both classes each year for full credit. Each yearly six-week and one-day class will replace: four module classes (any two from the youth program and the corresponding two from the children's program) and two elective classes (any one from the youth program and the corresponding one from the children's program). Please see below for the exact classes that will be replaced. After completing the three-year cycle, students will have received credit for all Youth and Children's elective and module classes. After the three-year cycle is completed, the program will begin again, just as the Pastoral, Lay, Teaching and General Studies programs do. Please note: the requirements for the Youth and Children's Ministry Programs require additional classes to be completed to receive the certificate in either of these programs. (Please see the School of Christian Studies' catalog for this information.)

If you are interested in the Youth or Children's Ministry program or any of our other School of Christian Studies' ministry programs, please contact Donna at [snyder@wvbc.org](mailto:snyder@wvbc.org) or 800.879.9822 for an information packet or visit [www.wvbc.org](http://www.wvbc.org) and click on the School of Christian Studies link.

The three-year cycle (of one six-week class per year) will replace the following <b>Youth</b> classes:	
<b>ELECTIVES</b>	
E-01 – Baptist Polity (4 hrs.)	
E-02 – Working w/ a Volunteer Team (4 hrs.)	
E-03 – Outreach to Youth (4 hrs.)	
E-04 – Developing Youth as Leaders (4 hrs.)	
E-05 – Mentoring Youth (4 hrs.)	
E-06 – Service Opportunities (4 hrs.)	
<b>MODULES</b>	
Mod 2 – Adolescent Faith Development (6 hrs.)	
Mod 3 – Approaches to Youth Ministry (6 hrs.)	
Mod 4 – Evangelism & Discipleship w/Youth (6 hrs.)	
Mod 5 – Understanding Today's Teens (6 hrs.)	
Mod 6 – Planning for Youth Ministry (6 hrs.)	
The three-year cycle (of one six-week class per year) will replace the following <b>Children's</b> classes:	
<b>ELECTIVES</b>	E-01 – Baptist Polity (4 hrs.)
	E-02 – Working w/ a Volunteer Team (4 hrs.)
	E-03 – Outreach to Children (4 hrs.)
	E-04 – Children & Worship (4 hrs.)
	E-05 – Mentoring Children (4 hrs.)
	E-06 – Service Opportunities (4 hrs.)
<b>MODULES</b>	Mod 2 – Faith Development (6 hrs.)
	Mod 3 – Approaches to Children's Ministry (6 hrs.)
	Mod 4 – Evangelism & Discipleship w/ Children (6 hrs.)
	Mod 5 – Understanding Today's Child (6 hrs.)
	Mod 6 – Planning for Children's Ministry (6 hrs.)

**2012 UPDATE:** Classes for the Youth and Children's program will be scheduled as sufficient numbers of students are willing to commit to attend and complete the classes. It is not good stewardship of instructors' time and financial resources to schedule the class without sufficient commitment from students. If you need the Youth and Children's Level One or Level Two courses to complete requirements for graduation, we will arrange tutoring/individual study options. We are sorry for any inconvenience this may cause, and we would like to thank for your patience. Please let us know how we may best serve you.

West Virginia Baptist Convention SCHOOL OF CHRISTIAN STUDIES  
Complete and mail to: School of Christian Studies, P.O. Box 1019, Parkersburg, WV 26102

# Application for Admission

(Please Print)

**CHECK ONE:** ☐ Diploma in Pastoral Ministry ☐ Certificate in Lay Ministry  
☐ Teaching Certificate ☐ General Studies  
☐ Children's Ministry Certificate ☐ Youth Ministry Certificate  
☐ Audit

**RETURN THIS APPLICATION WITH THE FOLLOWING:**

- ☐ Copy of your High School Diploma or G.E.D. Certificate  
(For Pastoral Ministry students only.)  
☐ Transcripts of prior training for which you may be able to receive credit.  
(Please see the "Transfer of Credit" section on page five of the current catalog.)

**PERSONAL INFORMATION**

Name: \_\_\_\_\_  
Last First Middle  
Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_  
Telephone: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
Church Attending: \_\_\_\_\_  
Association: \_\_\_\_\_  
Occupation: \_\_\_\_\_

**EDUCATIONAL INFORMATION**

*Please list all educational institutions from which you have received training.*

High School: \_\_\_\_\_  
City, State: \_\_\_\_\_  
Year Graduated: \_\_\_\_\_  
College/Other: \_\_\_\_\_  
City, State: \_\_\_\_\_  
Area of Study/Major: \_\_\_\_\_  
Year Graduated: \_\_\_\_\_  
College/Other: \_\_\_\_\_  
City, State: \_\_\_\_\_  
Area of Study/Major: \_\_\_\_\_  
Year Graduated: \_\_\_\_\_

**MINISTRY GOAL**

Please provide a brief statement regarding your personal goal in ministry.

\_\_\_\_\_  
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\_\_\_\_\_  
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