

## School of Christian Studies

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From the Desk of: Donna Snyder, Secretarial Assistant, West Virginia Baptist Convention

"Training Christian Leaders for the Church of the 21st Century"

## Online Payment Available for School of Christian Studies Classes

The West Virginia Baptist Convention School of Christian Studies and School of Christian Studies ADVANCED now offers online registration for all classes.

The registration process is easy! When you receive your class registration form, go to www.wvbc.org and click on the "Donate" tab, which is on the top right of the page. You will be taken to a new screen that reads: Donate Online, Support the West Virginia Baptist Convention. Scroll down to the area under "Specify your Donation." Enter the exact amount of your class in the "Donation Amount" box and under "Frequency of Your Gift" select "One Time Donation." Now scroll down to the "Billing Location" area and complete the required fields. Next, click the "Continue to Paypal" button at the bottom left of the page. You will be directed to the paypal.com site to fill in your payment (Credit or debit), billing and contact information. Underneath the amount listed you will see a small area that says "Write a Note. (Optional)" Please click on that area and list what class you are paying for, along with the credit/audit and single/double information. Next, make sure everything is correct and complete and click the blue "Donate Now" button at the bottom of the page. Your payment transaction will now be complete and in moments you will receive an e-mail confirming your payment. This e-mail confirmation must then be forwarded to snyder@wvbc.org. As soon as this e-mail is received, your payment is confirmed and your materials/confirmation will be mailed to you.

If you have any questions, please e-mail Donna at snyder@wvbc.org or call 304.422.6449.

The mission of the West Virginia Baptist Convention School of Christian Studies is to bring honor and glory to God, by developing quality church leaders, through training that will help them grow in spiritual maturity, biblical knowledge and ministry skills.